

Congress of the United States

House of Representatives

COMMITTEE ON HOUSE ADMINISTRATION

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Employee Purchase Program Now Available

Dear Members, Committee Chairs, Resident Commissioner, Delegates, House Officers, Support Offices and Staff:

A number of discount programs are available to employees of the House of Representatives through the Employee Purchasing Program (EPP). These programs which have been available to Federal and State employees are now available to House employees. Discounts are available from Apple, AT&T, Dell, HP, Microsoft, Sprint and Verizon. Each company has its own rules for purchasing products. For more information about EPP discounts visit the House's Employee Purchase Program Web site: <http://housenet.house.gov/keywords/EPP>.

Now available through the EPP is Microsoft's Home Use Program (HUP). This program enables you to purchase Microsoft Office 2003 or Microsoft Office 2007 Enterprise for only \$21.95 plus tax for use on your home personal computer. You may use the HUP software while you are employed with the House of Representatives and as long as the House maintains an active Software Assurance Coverage. Support for this software is available from Microsoft and not the House Call Center or TSR. If you need assistance, please refer to the support documentation included with your product when it is shipped to you. Purchasing instructions will be provided to you through the web site.

The Apple, HP and Dell websites do not require registration to access the Federal Employee online store. Both Cingular and Verizon require you to enter your House e-mail address. Upon receipt of your email address, a message will be sent to your House e-mail address containing a link that enables you to access their online stores.

If you have any questions, please contact the Employee Purchase Program Administrator, EPP@mail.house.gov.

Sincerely,



Chairman